

ST. MARY PARISH WATER & SEWER COMMISSION NO. 1
834 WATERWORKS ROAD
P.O.BOX 309
AMELIA, LOUISIANA 70340

APRIL 6, 2022

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday, April 6, 2022, and the meeting was held at the office in Amelia, La at 6:00 P.M.

The Vice-President, Leroy Trim called the meeting to order.

The Vice- President, Leroy Trim performed a roll call.

Board members present: Leroy Trim, Oscar Toups, and Carla Gagliano

Absent: Kenneth Mire and Carlo Gagliano, Jr.

The Pledge of Allegiance was recited by all present.

Others Present: Brian Tabor, Larry Barras, Jane Aucoin and Kathleen Boudreaux

Appearances: Donna Comeaux, Notary
Mark Duhon, Kristi Prejeant Rink and Craig Rink

Approval of Minutes for meeting held on the March 2, 2022.

A motion was made by Oscar Toups and seconded by Carla Gagliano to dispense with the reading of the minutes of the March 2, 2022, regular meeting. All voted aye. Motion carried.

Unfinished Business:

A. Update on retractive Covid leave pay.

Allowed for public comments: None

A motion was made by Oscar Toups and seconded by Carla Gagliano to table this matter until the next meeting. All voted aye. Motion carried.

New Business:

A. Adoption and discussion for the millage rate of 9.99 mills for 2022.

Allowed for public comments: None

The Office Manager read the Resolution for the millage.

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve and adopt the millage rate of 9.99 mills for 2022. All voted aye. Motion carried.

B. Discussion and action for the water and sewer rate structure for 2022.

Allowed for public comments: None

The Plant Manager discussed with the Board the water and sewer rate structure for 2022 to be performed by LWRA.

A motion was made by Oscar Toups and seconded by Carla Gagliano to table this matter until the next meeting to gather further information. All voted aye. Motion carried.

C. Discussion and action for installation and repairs for fencing at the water plant and tower location.

Allowed for public comments: None

The Plant Manager pointed out all the fencing areas that need to be replaced or repaired at different locations of the district and he reviewed the pricing of the repairs.

There were two companies that submitted bids for this project: Hanco Fencing at \$32,000 and Morrison Fencing at \$27,893.

A motion was made by Oscar Toups and seconded by Carla Gagliano to award the project to the lowest bidder which is Morrison Fencing at \$27,892. All voted aye. Motion carried.

D. Discussion and action for the approval of the Louisiana Pollutant Discharge Elimination System (LPDES) Permit Renewal Application by Providence Engineering in the amount of \$14,500.00.

Allowed for public comments: None

The Plant Manager discussed the procedure for the Louisiana Pollutant Discharge Elimination System Permit Renewal Application by Providence Engineering.

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve the payment of \$14,500.00 to Providence Engineering for the Permit Renewal Application. All voted aye. Motion carried.

E. Discussion and action for the adoption of the 2022 budget.

Allowed for public comments: None

The Plant Manager reviewed the budget projection that he prepared and informed the Board that the auditors have not reviewed the budget as of this date.

A motion was made by Oscar Toups and seconded by Carla Gagliano to table this matter until the 2022 audit is complete. All voted aye. Motion carried.

F. Discussion and renewal of the National Union & Fire Insurance/Stiel Insurance Service.

Allowed for public comments: None

A motion was made by Oscar Toups and seconded by Carla Gagliano to table this matter until the next meeting due to not receiving the renewal information from the insurance. All voted aye. Motion carried.

G. Discussion and approval of the 1st pay request to Del-Con in the amount of \$32,220.00, this is for emergency generator located at the raw water intake.

Allowed for public comments: None

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve the 1st pay request to Del-Con in the amount of \$32,220.00 for the emergency generator at the raw water intake location. All voted aye. Motion carried.

H. Discussion and approval of the SAUPs (State Agreed Upon Procedures) created for the Sexual Harassment Policy & Information Technology Disaster Recovery Policy.
Allowed for public comments: None

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve and adopt the SAUPs that were presented. All voted aye. Motion carried.

REPORTS

Managers Report

The Plant Manager informed the board concerning the delay in getting power to the generator at the raw water intake location.

The Plant Manager informed the board we are performing the smoke testing in the area.

The Plant Manager informed the board concerning one of our plant operators is planning to retire this year around November or December.

Outstanding Bills

Allowed for public comment: None

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve the payment of the monthly bills. All voted aye. Motion carried.

Other Business allowed under Act 861 –

Allowed for public comment: None

It was asked by the Vice President that we expand the agenda to allow our council members to speak.

A motion was made to expand the agenda to allow our council members to speak.

A motion was made by Oscar Toups and seconded by Carla Gagliano to approve the expanding of the agenda. All voted aye. Motion carried.

There being no further business to discuss, the meeting adjourned at 7:02 P.M. by a motion made by Oscar Toups and seconded by Carla Gagliano. All voted aye. Motion carried.

Carlo Gagliano

Carlo Gagliano, President

Kenneth Mire

Kenneth Mire, Secretary/Treasurer