

**ST. MARY PARISH WATER & SEWER COMMISSION NO. 1**  
**834 WATERWORKS ROAD**  
**P.O.BOX 309**  
**AMELIA, LOUISIANA 70340**

**AUGUST 3, 2022**

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday, August 3, 2022, and the meeting was held at the office in Amelia, La at 6:00 P.M.

The Vice-President, Leroy Trim called the meeting to order.

The Vice-President, Leroy Trim performed a roll call.

Board members present: Kenneth Mire, Leroy Trim, Oscar Toups,  
and Carla Gagliano

Absent: Carlo Gagliano Jr

The Pledge of Allegiance was recited by all present.

Others Present: Brian Tabor, Larry Barras and Jane Aucoin

**Appearances:** None

**Approval of Minutes for meeting held on the July 6, 2022.**

A motion was made by Kenneth Mire and seconded by Oscar Toups to dispense with the reading of the minutes of the July 6, 2022, regular meeting. All voted aye. Motion passed.

**Unfinished Business: None**

**New Business:**

**A. Discussion and action to hire an attorney for the Bayou Ramos Project.**

The Plant Manager discussed the conversation he had with an attorney.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the signing of a resolution for the Bayou Ramos project. All voted aye. Motion passed.

**B. Discussion and action to advertise for applications for a plant operator.**

The Plant Manager made a request to place an advertisement for a plant operator.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the Plant Manager to advertise for a plant operator. All voted aye. Motion passed.

**C. Discussion and action for the water line maintenance on Hwy 182.**

The Plant Manager informed the Board that a 200-foot section of the 10-inch water main on Hwy 182 needs to be bored to a depth of approximately 17 foot to facilitate the new gravity drainage pumping station being installed by St. Mary Parish.

The Board approved the project of lowering the water line with the understanding that the cost of the project would be reimbursed by the St. Mary Parish Council.

A motion was made Kenneth Mire and seconded by Oscar Toups to authorize the Plant Manager to request reimbursement from the Parish Council for the Hwy 182 water line maintenance project. All voted aye. Motion passed.

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**D. Discussion and action for the approval of payment (Estimate No. 3) to Pintail Contracting Services, LLC in the amount of \$207,691.85.**

The office manager informed the Board that the Payment Estimate No. 2 in the amount of \$310,170.25 had not been paid.

Request to amend the request to pay Payment Estimate No. 2 for \$310,170.25 and Payment Estimate No. 3 for \$207,694.85, due to Payment Estimate No. 2 not being paid at the last meeting.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the payments for Estimates No. 2 and No. 3 to Pintail Contracting Services LLC. All voted aye. Motion carried.

**E. Discussion and action on a cost-of-living adjustment.**

The Plant Manager made a request for the approval of a cost-of-living adjustment at a 5% increase for all employees.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the cost-of-living adjustment of a 5% increase for all employees effective August 14, 2022. All voted aye. Motion carried.

**F. Discussion and action to issue paychecks on a different day.**

The office manager made a request to adjust the paychecks processing to a different day. An explanation of the process to achieve this was presented to the Board.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve to pay day date.

**G. Discussion and action to excuse late fees requested by 2 customers for July 2022**

The office manager made a request to excuse late fees on 2 customers for the July 2022 late fees.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve to excuse the late fees.

A discussion followed.

A motion was made by Kenneth Mire and seconded by Oscar Toups to rescind the approval to excuse the late fees for these 2 customers for July 2022 late fees. All voted aye. Motion carried.

**H. Discussion and action to excuse late fees for August 2022, due to not having water bills mailed out, due to the meter change outs.**

The office manager made a request to excuse the late fees for August 2022.

A motion was made by Kenneth Mire and seconded by Oscar Toups to excuse the late fee for August 2022 due to bills not mailed out on time, due to the meter change outs. All voted aye. Motion carried.

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**REPORTS**

**Engineering Report – None**

**Managers Report – None**

**Outstanding Bills**

**Allowed for public comment: None**

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the payment of the monthly bills. All voted aye. Motion passed.

**Other Business allowed under Act 861 –**

**Allowed for public comment: None**

**The Office Manager**

There being no further business to discuss, the meeting adjourned at 6:45 P.M. by a motion made by Kenneth Mire and seconded by Oscar Toups. All voted aye. Motion passed.

Leroy Trim

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Leroy Trim, Vice President

Kenneth Mire

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Kenneth Mire, Secretary/Treasurer