

**ST. MARY PARISH WATER & SEWER COMMISSION NO. 1  
834 WATERWORKS ROAD  
P.O.BOX 309  
AMELIA, LOUISIANA 70340**

**DECEMBER 7, 2022**

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday, December 7, 2022, and the meeting was held at the office in Amelia, La at 6:00 P.M.

The Vice President, Leroy Trim called the meeting to order.

The Vice President performed a roll call, all commissioners are present except for two.

Board members present: Kenneth Mire, Leroy Trim,  
and Carla Gagliano

Absent: Carlo Gagliano Jr. and Oscar Toups

The Pledge of Allegiance was recited by all present.

Others Present: Brian Tabor, Larry Barras and Jane Aucoin

**Appearances: None**

**Approval of Minutes for meeting held on the November 2, 2022.**

A motion was made by Kenneth Mire and seconded by Carla Gagliano to dispense with the reading of the minutes of the November 2, 2022, regular meeting. All voted aye. Motion passed.

**Unfinished Business: None**

**New Business:**

**A. Discussion and action on the preparation to adjust water and sewer rates.**

**Allowed for public comment: None**

The Plant Manager discussed adjusting the water and sewer rates and gave paperwork for the commissioners to review and for consideration at the next board meeting.

The Vice-President made an acknowledgment to let the record reflect that Commissioner, Oscar Toups has arrived for the meeting @ 6:07 P.M.

**B. Discussion and action on the preparation of the application for DWRLF, "Drinking Water Revolving Loan Funds".**

**Allowed for public comment: None**

There were discussions on requirements for DWRLF "Drinking Water Revolving Loan Funds" availability. Further action will follow on this matter in the future.

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**C. Discussion and action on Reporting & Accountability/LA Dept of Health Requirements.**  
**Allowed for public comment: None**

The Plant Manager informed that board members concerning the reporting and accountability for the LA Department requirements.

**D. Discussion and action on repairing water line near new drainage pump station, located on Duhon By-Pass Road.**  
**Allowed for public comment: None**

The Plant Manager informed the board members of the repairs that need to be done to the waterline on Duhon By-Pass Road.

A motion was made by Kenneth Mire and seconded by Oscar Toups to begin repairing the water line. All voted aye. Motion carried.

**E. Discussion and action on salary increase for employees with new certifications.**  
**Allowed for public comment: None**

The Plant Manager informed the board members of the new certifications for two (2) of our employees, one water plant operator and one sewer collection operator.

There was a request for a salary increase for the Water Plant Operator (Class 1) of \$1.28 per hour for the four (4) certifications and for the Sewer Collection Operator an increase of \$.32 cents per hour for one (1) certification.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the increase in salary for the two employees. All voted aye. Motion carried.

**F. Discussion and action on the rate adjustment of 6.3% on our health insurance.**  
**Allowed for public comment: None**

The Office Manager informed that board of the increase on the health insurance.

A motion made by Kenneth Mire and seconded by Oscar Toups to accept the rate increase for the health insurance. All voted aye. Motion carried.

**G. Discussion and action to adopt a Resolution of Respect in memory of Donald Patureau.**  
**Allowed for public comment: None**

A Resolution of Respect in Memory of Donald Patureau was read by the Office Manager.

**REPORTS**

**Engineering Report – None**

**Managers' Report –**

The Office Manager informed the board that a customer had a large water bill. The customer has paid \$80.00 on the bill and would like to pay \$40 for the next 2 months for the remainder of the bill, all commissioners agreed.

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**Outstanding Bills**

**Allowed for public comment: None**

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the payment of the monthly bills. All voted aye. Motion passed.

**Other Business allowed under Act 861 –**

**Allowed for public comment: None**

The meeting adjourned after reading the “Resolution of Respect for Donald Patureau” at 6:30 P.M.

Carlo Gagliano, Jr.

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Carlo Gagliano, Jr., President

Kenneth Mire

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Kenneth Mire, Secretary/Treasurer