

**ST. MARY PARISH WATER & SEWER COMMISSION NO. 1  
834 WATERWORKS ROAD  
P.O.BOX 309  
AMELIA, LOUISIANA 70340**

**FEBRUARY 1, 2023**

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday, February 1, 2023, and the meeting was held at the office in Amelia, La at 6:00 P.M.

The Vice President, Leroy Trim called the meeting to order.

The Vice President performed a roll call, four commissioners are present with one absent.

Board members present: Kenneth Mire, Leroy Trim, Oscar Toups  
and Carla Gagliano

Absent: Carlo Gagliano, Jr.

The Pledge of Allegiance was recited by all present.

Others Present: Brian Tabor, Larry Barras and Jane Aucoin

**Appearances: None**

**Approval of Minutes for meeting held on the January 4, 2023.**

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve and dispense with the reading of the minutes of the January 4, 2023, regular meeting. All voted aye. Motion carried.

**Unfinished Business:**

**A. Discussion and action on information reviewed by board members concerning user fees.**

**Allowed for public comment: None**

The Plant Manager informed the board the user rate study has been prepared. A discussion followed. It was suggested that we meet in a special meeting so that all board members are present.

A motion was made by Kenneth Mire and seconded by Oscar Toups to table this matter until we have a full quorum. All voted aye. Motion carried.

**New Business:**

**A. Discussion and action on advisements from attorney concerning damaged water line across Bayou Ramos.**

**Allowed for public comment: None**

The Plant Manager advised the Board that there was a meeting scheduled with the attorney on February 23, 2023, but has since been postponed until a later date.

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**B. Discussion and action on Providence Engineering quote for the year of 2023 for the oxidation pond monitoring and sampling.**

**Allowed for public comment: None**

The Plant Manager explained the work of Providence Engineering on the oxidation pond monitoring and sampling. The cost is \$142,100 for the last year of their contract which will end December 2023.

A motion was made by Kenneth Mire and seconded by Oscar Toups approve continuing with Providence Engineering for the oxidation pond monitoring and sampling for this last year of their contract. All voted aye. Motion carried.

**C. Discussion and action to pay the final pay request for Del-Con, LLC, Contractor in the amount of \$10,980.00. This is for the "Emergency Generator at Raw Water Intake" PAE Job No. 11278.**

**Allowed for public comment: None**

The Plant Manager informed the Board that final inspection on the installation of the Emergency Generator at the Raw Water Intake has been completed and is performing correctly. It has been suggested by our Engineers to make the final payment to Del-Con, LLC in the amount of \$10,980.00.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the payment to Del-Con, LLC in the amount of \$10,980.00. All voted aye. Motion carried.

**D. Discussion and action to inform the board members of the Code of Ethics Training and Sexual Harassment Training for 2023.**

**Allowed for public comment: None**

The Office Manager reminded that board of the Training for 2023 requirements.

**E. Discussion and action to approve an installment plan for a customer.**

**Allowed for public comment: None**

The Office Manager made the request for a customer to make installation payments on their water bill.

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the installment payment plan for this customer for a 6-month payment plan. All voted aye. Motion carried.

## **REPORTS**

### **Engineering Report – None**

### **Managers' Report –**

The Plant Manger informed the board that work to perform repairs to the water treatment plant is set to begin on February 6, 2023. During this time of repair, we will be purchasing water from the city of Morgan City. The duration of the project is expected to be 3 to 4 months.

The Assistant Manager informed the board that all the work on the loop line at the By-Pass Road was completed by inhouse personnel.

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**Outstanding Bills**

**Allowed for public comment: None**

A motion was made by Kenneth Mire and seconded by Oscar Toups to approve the payment of the outstanding monthly bills. All voted aye. Motion carried.

**Other Business allowed under Act 861 –**

**Allowed for public comment: None**

A motion was made by Kenneth Mire and seconded by Oscar Toups adjourn the meeting at 6:23 P.M. All voted aye. Motion carried.

Carlo Gagliano, Jr.

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Carlo Gagliano, Jr., President

Kenneth Mire

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Kenneth Mire, Secretary/Treasurer