

**Meeting Minutes Draft**  
**St. Mary Parish Water & Sewer Commission No. 1**  
**834 Waterworks Road**  
**Post Office Box 309**  
**Amelia, Louisiana 70340**  
**Phone 985-631-2907 Fax 985-631-2902**  
**office@smpwd1.com**

**Wednesday, December 4, 2024**  
**6:00 P.M.**

- I. Call to Order**
- II. Roll Call-All board members were present.**
- III. Pledge of Allegiance**
- IV. Public Comment/Appearances:** Jeffery Lemoine and Christopher Matherne of Pintail Contracting Services, LLC.
  
- V. Approval of the minutes of the meeting held on **November 6, 2024.****
  
- VI. Executive Session** (if necessary): Discussion of pending litigation captioned *"In the Matter of the Complaint for Exoneration from or Limitation of Liability of Deloach Marine Services, LLC, as Owner Pro-Hac Vice and Operator of M/V Miss Mollye D,"* bearing Civil Action No. 3:22-cv-00416 in the United States District Court for the Middle District of Louisiana involving Deloach, LA DOTD and the Commission regarding the allision into the Bayou Ramos Bridge and the damaged water line.
  
- VII. Unfinished Business:**
  - A. None**
  
- VIII. New Business:**
  - A.** Discussion and any action on matters discussed in executive session. No updates currently.
  - B.** Discussion and any action relative to Pan American Engineers on final payments to Pintail Contracting Services, LLC.
  - C.** Discussion and any action related to Pintail Contracting Services, LLC's request for final payment.
  - D.** Discussion and any action on Providence Environmental Engineering's 2025 Estimate for oxidation pond regulatory compliance assistance.
  - E.** Discussion and any action on adoption of 2023-2024 MWPP Audit.
  - F.** Discussion and any action on adoption of the 2025 Proposed Budget.
  - G.** Discussion and any action on scheduling a management training session in February 2025 for all board members and management personnel.
  - H.** Discussion and any action on bids received on lot of scrap metal and old meters. No bids were received.
  
- IX. Reports:**
  - A.** Engineering Report
  - B.** Managers' Report
  - C.** Outstanding Bills Report
  
- X. Other Business Allowed Under Act 861**
  
- XI. Adjournment 7:20 P.M.**

Respectfully,

Jane Aucoin