

ST. MARY PARISH WATER & SEWER COMMISSION NO. 1
834 WATERWORKS ROAD
P.O. BOX 309
AMELIA, LA. 70340

REGULAR SESSION
JANUARY 7, 2026

The Board of Commissioners of St. Mary Parish Water & Sewer Commission No. 1 met in regular session on Wednesday, January 7, 2026, and was held at the office in Amelia, Louisiana at 6:00 P.M.

The President, Kenneth Mire called the meeting to order.

The Office Manager performed a roll call.

Board members present: Kenneth Mire, Rose Johnson, Charles Walters, Leroy Trim and Oscar Toups

Absent: None

Others Present: Brian Tabor, Larry Barras, Amanda LaCoste, and Jane Aucoin

The Pledge of Allegiance was recited by all present.

Comment/Apearances: Bill Bourgeois, representing Bourgeois Law LLC
(Did not attend)

Approval of the minutes of the meetings held on Wednesday, December 3, 2025.

A motion was made by Charles Walters and seconded by Oscar Toups to approve and dispense the reading of the minutes for regular session held on Wednesday, December 3, 2025. Motion passed.

Executive Session (if necessary):

- A.** Discussion of pending litigation captioned *“In the Matter of the Complaint for Exoneration from or Limitation of Liability of Deloach Marine Services, LLC, as Owner Pro-Hac Vice and Operator of M/V Miss Mollye D,”* bearing Civil Action No. 3:22-cv-00416 in the United States District Court for the Middle District of Louisiana involving Deloach, LA DOTD and the Commission regarding the allision into the Bayou Ramos Bridge and the damaged water line.
- B.** To receive oral report regarding potential litigation and/or for the purpose of providing legal services related to the filing and litigation of a civil action for Rehabilitation of Gravity Filters at Water Treatment Plant project pursuant to the provisions of *La. R.S. 42:17* that, in pertinent part, reads as follows:
 - A.** A public body may hold an executive session pursuant to R.S. 42:16 for one or more of the following reasons:
 - (2) Strategy sessions or negotiations with respect to collective bargaining, prospective litigation after formal written demand, or litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body.

Unfinished Business:

None

New Business:

- A. Discussion and any action on matter discussed in executive session.**
Allowed for public comment: None.
- B. Discussion and action for the “Election of Officers”**
Allowed for public comment: None

A motion was made by Charles Walters and seconded by Oscar Toups for Kenneth Mire, President and Leroy Trim, Vice President to remain in their current positions. All voted aye. Motion passed.

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A motion was made by Leroy Trim and seconded by Rose Johnson to nominate Charles Walters as Secretary/Treasurer. All voted aye. Motion passed.

C. Discussion and any action for the approval of the Confirmations and Louisiana Audit Compliance Questionnaire for the 2025 annual audit.

Allowed for public comment: None

A motion was made by Charles Walters and seconded by Leroy Trim to approve the Confirmations and Louisiana Audit Compliance Questionnaire for the 2025 annual audit. All voted aye. Motion carried.

D. Discussion and any action to paint raw water piping at the raw water station and at the plant entering the clarifier, also finish water piping behind Clearwell as per LDHH requirements.

Allowed for public comment: None

The Plant Operations Manager updated the Board on the requirements from LDHH concerning the Clearwell at the raw water station. A discussion followed.

A motion was made by Charles Walters and seconded by Oscar Toups to approve the work at the raw water station and plant. All voted aye. Motion carried.

E. Discussion and any action to replace raw water pit pump at raw water station.

Allowed for public comment: None

F. Discussion and any action to purchase a submersible pump for the raw water station.

Allowed for public comment: None

A motion was made by Charles Walters to combine items E and F and seconded by Rose Johnson to approve both issues. All voted aye. Motion carried.

The Plant Operations Manager updated the Board on the replacement of the raw water pit pump at the raw water station. A discussion followed.

A motion was made by Charles Walters and seconded by Rose Johnson to approve the replacement and purchase of a new raw water pit pump at the raw water station. All voted aye. Motion carried.

G. Discussion and any action to purchase repair and replacement parts for Roto-Torque valves at the water plant, for the purpose of minimizing down time upon failure. Parts estimate \$10,448.00

Allowed for public comment: None

The Operations Plant Manager updated the Board on the Roto Torque valves at the water plant. a discussion followed.

A motion was made by Charles Walters and seconded by Rose Johnson to approve the purchase of necessary parts for the Roto Torque valves. All voted aye. Motion carried.

H. Discussion and any action to change the meeting date for the November 2026 meeting.

Allowed for public comment: None

The Office Manager, Amanda LaCoste made a request to change the meeting date for the November 2026 meeting.

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A motion was made by Charles Walters and seconded by Oscar Toups to change the meeting date to Tuesday, November 3, 2026. This date will be confirmed. All voted aye. Motion carried.

- I. Discussion and any action on giving Amanda LaCoste permission to be given banking information when calling M C Bank & Trust Co., regarding all of St. Mary Parish Water & Sewer bank accounts.**

A motion was made by Charles Walters and seconded by Rose Johnson to authorize giving permission to Amanda LaCoste to receive information on the M C Bank & Trust Co. accounts. All voted aye. Motion carried.

- J. Acknowledgement of 20 years of dedicated service by our office manager, Jane Aucoin who will be retiring on January 30, 2026, from St. Mary Parish Water & Sewer Commission No. 1.**

The entire Board acknowledges and appreciates the service of the office manager who will be retiring.

Reports:

A. Engineering Report --None

B. Managers' Report --None

C. Outstanding Bills Report

A motion was made by Charles Walters and seconded by Rose Johnson to approve payment of the outstanding monthly bills. All voted aye. Motion carried

Other Business Allowed Under Act 861

Adjournment

A motion was made by Charles Walters and seconded by Oscar Toups to adjourn the meeting at 6: 58 P. M. All voted aye. Motion carried.

(s)

Kenneth Mire, President

(s)

Leroy Trim, Vice President